



HINDUSTAN AERONAUTICS LIMITED  
AIRCRAFT DIVISION, NASHIK  
OJHAR TOWNSHIP (POST)  
NASHIK- 422207; Ph:02550-277144

Adv.No. – HAL/T&D/1614/19-20/024(B)

**Engagement of MCVC Apprentices in Hindustan Aeronautics Limited, Nasik under the Apprentices Act, 1961**

Applications are invited from Citizens of India for undergoing Apprenticeship Training in Hindustan Aeronautics Limited, Nasik Division for a period of one year as an Apprentice Trainee as per the details given below:

**Qualification, No of Posts & Stipend:**

**TECHNICIAN (VOCATIONAL) APPRENTICES (Stipend: As per the Apprentice Act Rs.2758/- per Month)**

S.NO	Disciplines/Subject fields	Total Vacancies
1	Medical Laboratory technician	2
2	Assistant front Office Management	15
3	Stenographer (English)	5
4	Housekeeper (Hotel)	3
	<b>TOTAL</b>	<b>25</b>

**Eligibility:**

**Technician (Vocational) Apprentices:** Minimum qualification required is a pass in 10+2 with Vocational subjects from HSC Board in the above mentioned Disciplines/Subject fields only.

**Reservations**

The reservation for engagement of Apprentices will be admissible as per The Apprenticeship Act 1961.

Category	Reservation Quota
SC	10%
ST	9%
OBC	27%
PWD	4%
XSM	4.5%
EWS	10%

\*XSM –Ex-Servicemen, their children and children of Armed Forces personnel

**Note:**

- 1) PWD –Persons with Disability. The percentage of disability should not be less than 40%
- 2) XSM – includes

- i) Children of deceased/disabled Ex-servicemen including those killed/disabled during peace time
- ii) Children of Ex Servicemen
- iii) Children of Serving Jawans
- iv) Children of Serving Officers
- v) Ex-Servicemen

**EWS (Economically Weaker Section) Reservations:**

The benefit of reservation under EWS can be availed upon production of an 'Income and Asset Certificate' issued by a Competent Authority. The income and Asset Certificate issued by any one of the following authorities in the prescribed format as given in **Annexure-I** shall only be accepted as proof of candidate's claim as belonging to EWS:

- I. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1<sup>st</sup> Class Stipendiary Magistrate / Sub Divisional Magistrate / Taluka Magistrate / Executive Magistrate / extra Assistant Commissioner
- II. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate
- III. Revenue Officer not below the rank of Tehsildar and
- IV. Sub-Divisional Officer or the area where the candidate and / or his family normally resides.

Candidates who wish to apply against EWS category should furnish their family income and asset certificate issued by competent authority (Annexure- I) and send a copy of the certificate to the following address:

DGM -Training and skill development,  
Hindustan Aeronautics limited, Aircraft division, Nasik  
Post: Ojhar Township, Tal: Niphad,  
District: Nashik, Maharashtra: 422207

\*The certificate should reach the addressee by 20<sup>th</sup> May 2019 latest.

**Note:** The appointment in EWS category is provisional and is subject to the income and asset certificate being verified through the proper channels and if the verification reveals that the claim to belong to EWS is fake / false the service will be terminated forthwith assigning any further reasons and without prejudice to such further action as may be taken under the provisions of the Indian Penal Code for production of fake / false certificate.

**How to Apply:**

Interested and eligible candidates who meet notified criteria should apply for apprenticeship on the portal '[www.apprenticeship.gov.in](http://www.apprenticeship.gov.in)' against the establishment 'Hindustan Aeronautics limited', of State : Maharashtra, District : Nashik on or before 15<sup>th</sup> May 2019.

**Important Instructions:**

- 1. Before applying, the candidates should satisfy themselves regarding eligibility criteria. The candidates should also ensure that the particulars furnished by him/her in the application

are correct in all respect. In case any discrepancy is detected during the engagement process/ apprenticeship training or if found, he/she has furnished any incorrect/false information or has suppressed any material facts, his/her candidature will be cancelled/terminated at any stage.

2. Candidates have to enter their NAME as in SSC Certificate. HAL reserves right to alter the allocation of quota for trades any time during the process of engagement.
3. It is mandatory to upload HSC Marks Certificate, Photograph and signature of the candidate in the portal [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in).
4. Candidates should enter a valid email id and contact mobile number in the web portal. The company shall not be responsible for any application being rejected or candidate not shortlisted due to incorrect data.
5. Candidates who have passed Apprenticeship under Centre of Excellence (COE) scheme need not apply.
6. Web portal [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in) is being operated by DGET, Government of India. For enquiries regarding the issues related with web portal, the candidates are requested to contact help line numbers mentioned in the web portal. Correspondence with respect to functionality of portal will not be entertained by HAL.
7. Merit list of the selected candidates will be hosted online in the website of the company [www.hal-india.co.in](http://www.hal-india.co.in) Candidates are requested to visit the website for the same.
8. The selected candidates should be in a position to join the establishment on the prescribed date of joining. If the candidate does not report latest by scheduled date, it is assumed that he/she is not interested in the apprenticeship and his/her candidature will be forfeited.
9. Candidates those who have undergone Apprenticeship Training or who are undergoing similar apprenticeship training/ or registered for Apprentice training in the respective discipline under the Apprentice Act elsewhere are not eligible.
10. OBC candidates should produce Valid Non-Creamy Layer certificate in Central Govt. format.
11. Canvassing in any form will be treated as disqualification.
12. HAL reserves the right to cancel the advertisement and /or the selection process there under. Decision of HAL Management regarding the selection will be final. Further HAL Management reserves the full right to fill up or otherwise any or all the notified posts depending on the availability of the candidates in any trade/discipline and also to fill up the vacancies if any.
13. The candidate has to make his/her own arrangement for accommodation & travelling for the engagement process/during Apprenticeship Training Period.
14. For latest update on the merit list, please visit [www.hal-india.co.in](http://www.hal-india.co.in) regularly.

DGM (Training & Skill  
Development)  
HAL Nasik Division

## MCVC Registration Process

Visit website – [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in) . Under heading Apprenticeship, Click on Candidate Registration

Information to be entered in the in Registration form

### Personal Details

1. Contact details: Permanent address along with District, State, PIN code.& valid email ID with mobile number.{ Activation link for registration will be sent on this registered email ID hence candidate must remember his/her email ID & password for future reference }
2. Qualification details
  - i. Academic Qualification ( select 12<sup>th</sup> only)  
Enter maximum marks & obtained marks in HSC certificate

Upload Scan copy of HSC board certificate in JPG/PDF/DOCX/DOC up to 200 KB with minimum size of 10KB & dimension that are at least 15 cm X 15 cm (566\* 566 pixel)

*Note: Scan copy of HSC board certificate must be properly scan & clearly visible.*

#### ii. Technical Qualification

- Name of institute : Enter full name of college
- Trade / course : Select the MCVC trade
- Course start date & end date (dd/mm/yy)

3. Trade Preference (at least one trade preference select based on respective trade)
4. Upload passport photo: Upload JPG/JPEG/GIF/PNG up to 200 KB with minimum size of 10 KB dimension that are at least 3.5 cm \* 4.5 cm , 132 \* 170 pixels
5. Date of Birth Document:  
Upload Scan copy of SSC board certificate or Leaving certificate (any one of this) in JPG/PDF/DOCX/DOC up to 200 KB with minimum size of 10KB & dimension that are at least 15 cm \* 15 cm (566\* 566 pixel )

*Note: Scan copy of SSC board certificate or Leaving certificate must be properly scan & clearly visible.*

#### 6. Declaration

Agree declaration

Submit

After successful Registration msg.com

Your Registration form for Apprenticeship training has been submitted successfully but registration is inactive

(An email has been sent your registered email address with activation link. Please click the registration link in the email to activate your registration)

Then you will get registration number starting with “A” on your registered email ID. Keep record of this Registration number starting with “A” series & email ID for future reference.

## Establishment Search

To apply for apprenticeship in HAL, candidate have to search ‘HAL’ against Establishment search on website [www.apprenticeship.gov.in](http://www.apprenticeship.gov.in) & apply against their respective trade as follows:

Search for Establishment -> Establishment Search

Enter following details for Establishment Search

Establishment Name -> Hindustan Aeronautics Limited

Region -> RDAT Mumbai

State -> Maharashtra

Dist. -> Nasik

Then click on  button

Establishment name will be appear, Click on Establishment Name.

Establishment details come along with trade vacancy details, Click on ‘Apply’ against your trade

Enter all details for Apply for Apprenticeship:

- Applicants Registration Number : Starting with “A”
- Enter the Date of Birth in the format : dd/mm/yy
- Enter Registered Email id

Click on  button

After you get the message ‘applied successfully’, your application for apprenticeship in HAL has been completed